
MINUTES

1. CALL TO ORDER:

Mayor Dalton called the regular meeting to order at approximately 6:00pm.

ROLL CALL:

The following were:

Present: Mayor Dalton, Council Members Tom Poplawski, Tim Snead, Janet Christy, and Mark Nash. Gary Carriere was excused.

Also Present: Clerk Lorna Pearce, Chief Fish, Ruth Olmstead, PWD, Chief Ponusky, Rick Paris, Andrew Dobson, Chuck & Chantel Crowe, Anita Eylar, and Scott Hunter, Star Newspaper

PLEDGE OF ALLEGIENCE:

2. VISITOR INPUT:

3. DEPARTMENT REPORTS:

Fire Department: Chief Fish reported the fire truck purchased in 2024 should be fully operational in approximately three weeks. The other trucks will be pump tested on September 17th. The fire department has responded to 6 calls, most have been outside the city limits, the ambulance responded to 74 calls in the last 31 days. Currently working on 2026 budget numbers.

Police Dept.: Chief Ponusky reported that the body cameras and tasers are now registered and ready to be put into service once the department Lexipol policy is updated to include their usage. There has been an 8.5% increase in the call volume for the department.

Public Works: PWD Olmstead let council know that the new parking at the park is complete and she has been working on the 2026 budget for her departments. She is also looking at getting items ready for surplus.

Finance Department: Ms. Pearce let council know that things are status quo in the office and that she is currently working on the 2026 Budget.

4. COMMITTEE REPORTS:

Mayor: Mayor Dalton reported that there had been no more break ins at the transfer station and that fall self-haul for yard debris is set for Saturday, November 1st, no regular household garbage will be accepted that day.

WWTF Committee: Mr. Nash reported that he is the new chairperson for the wastewater joint board. The two cities are still working on the updated interlocal agreement.

5. AGENDA REVISIONS: .

6. CONSENT AGENDA: Mr. Nash motioned to approve the consent agenda, Mr. Snead second, motion carried.

7. UNFINISHED BUSINESS:

8.1 Discussion – Vacant Businesses: Mr. Poplawski had previously provided council with a sample ordinance regarding vacant business in the business district. He proposed that a copy of Medical Lakes ordinance and the city code be

reviewed and ask the attorney to draft an ordinance for review. Mr. Poplawski motioned to forward the information to the attorney for review and drafting of an ordinance for council review in October, Mr. Snead second, motion carried.

7.2 Changing Phone Service to Spectrum: Ms. Pearce told council that she had no luck finding someone to service the existing interior phone system, she will do more research.

7.3 Committee Review of TextMyGov: Mayor Dalton spoke with the city clerks from Electric City and Coulee Dam, they had very good things to say about the app. Ms. Christy, at this time, does not feel this would be a benefit to the city. Mr. Poplawski suggests looking at it during the budget process. Mr. Snead is not opposed to utilizing the service. Ms. Pearce recommended that council hold a special meeting so they could all get a live demonstration of the app. The Mayor will reach out to Boston Haws, TextMyGov, to schedule a demonstration, the meeting will be published in the Star newspaper once a date is selected.

8. NEW BUSINESS:

8.1. Authorize the Mayor to Sign Engineering Agreement: Mr. Snead motioned to authorize the Mayor to sign the agreement with Gray & Osborne, Mr. Poplawski second, motion carried.

8.2 Request for Relief of Late Fee Acct. 2070.0 – First Request: Mr. Poplawski noted that past practice has been to allow one time relief. Mr. Poplawski motioned to approve the removal of the late fee for account 2070.0, Mr. Snead second, motion carried.

8.3 Discussion/Review of Draft Job Descriptions: Mr. Snead commented that job descriptions are very useful for performance reviews. Ms. Eylar offered to provide a couple of other job descriptions if council wanted. Mr. Poplawski asked council to review the job descriptions and have further discussion in October.

8.4 Authorize Mayor to Sign Dept. Head Employment Agreements: Mr. Snead motioned to authorize the Mayor to sign the department head employment agreements, Mr. Poplawski second. Mr. Poplawski noted that most cities have these in place, they protect both the employees and the city. Mr. Nash feels they are a good idea also, again they provide protection for both parties. Mayor Dalton called for the vote; Mr. Poplawski, Mr. Snead and Mr. Nash voted yeah; Ms. Christy voted nay; motion passed.

8.5 Discussion of Grant County Health Dist. Fund Request: The health district asks cities and towns in Grant County for \$3.00 per resident to help support their annual budget. Entities are not required to pay the \$3.00, they can pay a lessor amount or nothing if they choose. Mr. Poplawski said he did not feel the city was ready to commit to an amount at this time, by consensus council will look closer at the request during the budget process.

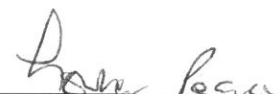
8.6 Request for Relief of Late Fee Acct. 1883.0 – First Request: Mr. Poplawski motioned to approve the removal of the late fee on account 1883.0, Mr. Snead second, motion carried.

ADJOURNMENT

As there was no objection, Mayor Dalton adjourned the meeting at approximately 6:41pm.



Ruth Dalton, Mayor



Lorna Pearce, Clerk Treasurer

City of Grand Coulee, Washington
Regular Council Meeting
September 16, 2025