

City of Grand Coulee  
Regular Meeting of the City Council  
February 28, 2023

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**MINUTES**

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**1. CALL TO ORDER:**

Mayor Townsend called the meeting to order at approximately 6:00pm.

**ROLL CALL:**

The following were:

Present: Mayor Townsend, Mayor Townsend, Council Members Anita Eylar, Tom Poplawski, Gary Carriere, Alan Cain absent

Also Present: Clerk Pearce, Dennis Francis, City Superintendent, Ruth Dalton, Keri & Joe Kruiz, Mark Nash, Ian Turner, Nic Alexander, attending via ZOOM: Fire Chief Fish, Scott Hunter, Star Newspaper, Jim

**PLEDGE OF ALLEGIENCE:**

**2. VISITOR INPUT:**

**3. DEPARTMENT REPORTS:**

Asst. Fire Chief Nic Alexander reported that the fire department has had 18 calls to date. There have been many false alarms at one of the apartment complexes, the department may start billing if this continues. The ambulance has responded to 92 calls to date. The department will be offering an EMT class this spring, no date has been set. Fire District 14 notified Chief Fish that they will be paying Grand Coulee \$6000 for mutual aid in 2023.

City Superintendent Francis reported that his crew has been working on refinishing the picnic tables for the park so that they can be coated with Linex. One of the snow plow is down due to a cracked wheel. The new pickup has arrived, Mayor Townsend will be taking the pickup into Spokane to have the snow plow attachment installed.

Clerk Pearce reminded council and those present that filing for council and mayor is open May 15 – 19. Ms. Pearce asked council if they would like Alicia Ayers, SCJ Alliance, to attend the public hearing on the SMP update, council said yes. Audit is on going.

**4. COMMITTEE REPORTS:**

Mr. Poplawski, Labor Committee, reported that one of the wastewater employees had taken a job elsewhere and that the committee will be looking at all options for filling this position.

Mr. Carriere reported that the Planning Committee was in the process of reviewing the SMP update. If council has any comments they should be submitted to the clerk during the comment period that will begin March 15, 2023.

**5. AGENDA REVISIONS:**

**6. CONSENT AGENDA:**

6.1 Motion to approve Council Meeting Minutes of January 17, 2023

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- 6.2 Motion to approve Special Meeting Minutes of January 31, 2023
- 6.3 Motion to approve Special Meeting Minutes of February 14, 2023
- 6.4 Motion to approve for Payment Vouchers, dated February 21, 2023, certified by the City Clerk/Treasurer as required by RCW 42.24.080, and expense reimbursement claims, dated February 21, 2023, certified by the City Clerk/Treasurer as required by RCW 42.24.090, voucher numbers 42773 thru 42829 and EFT items in the amount of \$150,805.76.
- 6.5 Motion to approve Payroll Vouchers, dated January 31, 2023 certified by the City Clerk/Treasurer as required by RCW 42.24.080, vouchers numbered 42735 through 42751 and Direct Deposit and EFTs (no sequenced numbers) as listed on the Payroll register in the total amount of \$ 159,805.01

Mr. Carriere motioned to approve the consent agenda, Ms. Eylar second, motion carried.

## 7. OLD BUSINESS:

**7.1 Appointment to Vacant Council Position #4:** Council received three letters of interest for the position; Ruth Dalton, Keri Kruijz and Mark Nash. Council asked each of the applicants several questions. Mr. Carriere thanked the applicants for their interest in serving on the council. Ms. Eylar informed the applicants that there are resources available for guidance and not to be afraid to ask questions. Mayor Townsend reminded them that they are there to serve the community. The three applicants chose to leave the room while council made their decision. Mr. Carriere nominated Ruth Dalton to fill the vacant position, Mr. Poplawski second, motion carried. The applicants returned to the room and Mayor Townsend thanked all of three for interest and informed them that Ruth Dalton had been selected. Mayor Townsend then administered the oath of office to Ms. Dalton and she took her seat at the table.

## 8. NEW BUSINESS

**8.1 Centerline Development Update:** Nic alexander said that progress had been made in the discussion with Senior Living Management for the school. There has been a local 501C formed to assist in the progress of this project. The development of the plateau above the school is at a point where Centerline feels they are ready to submit their application for a subdivision to the city but a reimbursement agreement that was sent to Centerline last year. At the time the agreement was sent out the city said that there would be no further communication with the planner until the agreement was signed and returned. Centerline feels there is no city code that justifies the agreement, and they were not notified that they were responsible for the external fees until well into the process. Centerline was given copy of SCJ invoices, totaling approximately \$11,000 related to their project. Centerline realizes this is the first time they and the city have had this type and size of project and it is a learning experience for both parties. Centerline is proposing that they will take responsibility for fees beginning May 2, 2022 and forward. Centerline was asked to draft a written proposal to present to council at the March meeting.

**8.2 2023 Council Committee Appointments:** Mayor Townsend chose to leave the appointments the same as in 2022 due to ongoing items. Ms. Dalton was appointed to the committees that had been vacated by the loss of Mr. Horne.

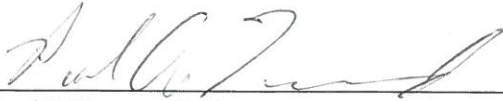
**8.3 Appointment of Mayor Pro Tem for 2023:** Mr. Carriere nominated Mr. Poplawski, Ms. Eylar second, motion carried.

**8.4 Shoreline Management Plan Review:** Mr. Carriere motioned to approve the SMP moving to the next phase, Mr. Poplawski second, motion carried.

**8.5 Request for Relief of Late Fee on Account 1648.0:** Ms. Pearce informed council that this the first request for this account. Ms. Eylar motioned to authorize the removal of the late fee, Mr. Poplawski second, motion carried.

ADJOURNMENT

As there was no objection, the mayor adjourned the meeting at approximately 7:25pm.



Paul A. Townsend, Mayor



Lorna Pearce, Clerk/Treasurer